

A&R TRAINING SERVICES LTD – TIER 3 (PRE-APPRENTICESHIPS)

Provider Name:	A&R Training Services Ltd
Location:	Huddersfield and Halifax
Vocational Area:	Care
Full qualifications/units available as part of curriculum:	<p>Key Skills qualifications – Communication Level 1, Application of Number Level 1, Working with Others Level 1, Problem Solving Level 1, and Improving Own Learning Level 1.</p> <p>Those who progress to Tier 3 from Tier 2 at A&R Training Services may be in a position to continue with qualifications from the above list that they have already started working towards as part of their Tier 2 programme.</p> <p>Due to the restrictions in registration for NVQ and Technical Certificate qualifications (10 week rule) and the short duration of the Tier 3 Pre-Apprenticeship programme learners will not have the opportunity to complete full units. However, learners will attend lectures and start working towards units as part of the Tier 3 Pre- Apprenticeship offer.</p>
Details of extended work experience opportunities:	<p>We currently work with a wide range of placements in the care sector including residential homes, nursing homes and day care centres that we will utilise to provide placement opportunities of Tier 3 learners. Those who progress from Tier 2 at A&R Training Services will have the opportunity to continue their training in the same placement, if appropriate, to ensure a smooth transition from Tier 2 to Tier 3. Learners will attend work placement for 4 days a week and spend one day a week in the training centre to attend NVQ/Technical Certificate lectures and access support for individual needs such as raising their level of basic skills to level one via key skills projects. All learners will be allocated a named member of staff both at the training centre and with the placement employer to whom they can go for advice and support throughout the programme.</p>
Intended full apprenticeship route as destination:	Level 2 Apprenticeship in Care at A&R Training Services, other suitable work based learning provider, or Further Education College, as appropriate for individual learner.
Contact for referrals:	<p>Anne Nelson (Huddersfield) Joanna Greenwood (Huddersfield) Beverley Perrin (Halifax) Rebecca Lijka (Halifax)</p>

Provider Name:	A&R Training Services Ltd
Location:	Huddersfield and Halifax
Vocational Area:	Customer Service
Full qualifications/units available as part of curriculum:	<p>Key Skills qualifications – Communication Level 1, Application of Number Level 1, Working with Others Level 1, Problem Solving Level 1, and Improving Own Learning Level 1.</p> <p>Those who progress to Tier 3 from Tier 2 at A&R Training Services may be in a position to continue with qualifications from the above list that they have already started working towards as part of their Tier 2 programme.</p> <p>Due to the restrictions in registration for NVQ and Technical Certificate qualifications (10 week rule) and the short duration of the Tier 3 Pre-Apprenticeship programme learners will not have the opportunity to complete full units. However, learners will attend lectures and start working towards units as part of the Tier 3 Pre- Apprenticeship offer.</p>
Details of extended work experience opportunities:	<p>We currently work with a wide range of placements in the customer service sector including office environments, solicitors, gyms, supermarkets and retail outlets that we will utilise to provide placement opportunities of Tier 3 learners. Those who progress from Tier 2 at A&R Training Services will have the opportunity to continue their training in the same placement, if appropriate, to ensure a smooth transition from Tier 2 to Tier 3. Learners will attend work placement for 4 days a week and spend one day a week in the training centre to attend NVQ/Technical Certificate lectures and access support for individual needs such as raising their level of basic skills to level one via key skills projects. All learners will be allocated a named member of staff both at the training centre and with the placement employer to whom they can go for advice and support throughout the programme.</p>
Intended full apprenticeship route as destination:	Level 2 Apprenticeship in Customer Service at A&R Training Services, other suitable work based learning provider, or Further Education College, as appropriate for individual learner.
Contact for referrals:	<p>Anne Nelson (Huddersfield) Joanna Greenwood (Huddersfield) Beverley Perrin (Halifax) Rebecca Lijka (Halifax)</p>

Provider Name:	A&R Training Services Ltd
Location:	Huddersfield and Halifax
Vocational Area:	Childcare
Full qualifications/units available as part of curriculum:	<p>Key Skills qualifications – Communication Level 1, Application of Number Level 1, Working with Others Level 1, Problem Solving Level 1, and Improving Own Learning Level 1.</p> <p>Those who progress to Tier 3 from Tier 2 at A&R Training Services may be in a position to continue with qualifications from the above list that they have already started working towards as part of their Tier 2 programme.</p> <p>Due to the restrictions in registration for NVQ and Technical Certificate qualifications (10 week rule) and the short duration of the Tier 3 Pre-Apprenticeship programme learners will not have the opportunity to complete full units. However, learners will attend lectures and start working towards units as part of the Tier 3 Pre- Apprenticeship offer.</p>
Details of extended work experience opportunities:	<p>We currently work with a wide range of placements in the childcare sector including schools, nurseries, private day nurseries, and out of school clubs that we will utilise to provide placement opportunities of Tier 3 learners. Those who progress from Tier 2 at A&R Training Services will have the opportunity to continue their training in the same placement, if appropriate, to ensure a smooth transition from Tier 2 to Tier 3. Learners will attend work placement for 4 days a week and spend one day a week in the training centre to attend NVQ/Technical Certificate lectures and access support for individual needs such as raising their level of basic skills to level one via key skills projects. All learners will be allocated a named member of staff both at the training centre and with the placement employer to whom they can go for advice and support throughout the programme.</p>
Intended full apprenticeship route as destination:	Level 2 Apprenticeship in Care at A&R Training Services, other suitable work based learning provider, or Further Education College, as appropriate for individual learner.
Contact for referrals:	<p>Anne Nelson (Huddersfield) Joanna Greenwood (Huddersfield) Beverley Perrin (Halifax) Rebecca Lijka (Halifax)</p>

Provider Name:	A&R Training Services Ltd
Location:	Huddersfield and Halifax
Vocational Area:	Retail
Full qualifications/units available as part of curriculum:	<p>Key Skills qualifications – Communication Level 1, Application of Number Level 1, Working with Others Level 1, Problem Solving Level 1, and Improving Own Learning Level 1.</p> <p>Those who progress to Tier 3 from Tier 2 at A&R Training Services may be in a position to continue with qualifications from the above list that they have already started working towards as part of their Tier 2 programme.</p> <p>Due to the restrictions in registration for NVQ and Technical Certificate qualifications (10 week rule) and the short duration of the Tier 3 Pre-Apprenticeship programme learners will not have the opportunity to complete full units. However, learners will attend lectures and start working towards units as part of the Tier 3 Pre- Apprenticeship offer.</p>
Details of extended work experience opportunities:	<p>We currently work with a wide range of placements in the retail sector including supermarkets, fashion outlets and charity shops (when a more sheltered placement is required) that we will utilise to provide placement opportunities of Tier 3 learners. Those who progress from Tier 2 at A&R Training Services will have the opportunity to continue their training in the same placement, if appropriate, to ensure a smooth transition from Tier 2 to Tier 3. Learners will attend work placement for 4 days a week and spend one day a week in the training centre to attend NVQ/Technical Certificate lectures and access support for individual needs such as raising their level of basic skills to level one via key skills projects. All learners will be allocated a named member of staff both at the training centre and with the placement employer to whom they can go for advice and support throughout the programme.</p>
Intended full apprenticeship route as destination:	Level 2 Apprenticeship in Retail at A&R Training Services, other suitable work based learning provider, or Further Education College, as appropriate for individual learner.
Contact for referrals:	<p>Anne Nelson (Huddersfield) Joanna Greenwood (Huddersfield) Beverley Perrin (Halifax) Rebecca Lijka (Halifax)</p>

A&R TRAINING SERVICES LTD – TIER 3 (PROSPECTS)

Provider Name:	A&R Training Services Ltd	Programme length:	10 weeks
Location:	Huddersfield and Halifax	Group Size	Up to 20
Key Skills development / consolidation	<p>Learners will be assessed to ascertain their present ability taking into account existing qualifications and achievements e.g. past exam results and achievements whilst on a Tier 2 e2e programme. This will enable us to ensure they follow an appropriate key skills programme that will be tailored to meet their individual needs to maximise the potential for progression, and facilitate a smooth and timely transition onto an Apprenticeship programme.</p> <p>Learners will attend structured literacy and numeracy sessions designed to develop their skills as appropriate to the achievement of Key Skills level 1. Learners will also undertake set projects and assignments providing them with opportunities to apply their literacy and numeracy skills, and thus consolidate their learning. Where possible projects and assignments will be set within an appropriate occupational context. Learners will also receive one-to-one support as appropriate to develop their skills to the appropriate level to achieve the qualification.</p> <p>We have the flexibility to offer paper-based, online and mobile Key Skills testing to meet the needs of individual learners.</p>		
Curriculum enrichment E.g. additional advice and guidance, reorientation activities.	<p>Staff are based at both the Halifax and Huddersfield centre with appropriate Advice and Guidance qualifications to whom learners on the Tier 3 programme will have access as appropriate. We also have established links with a wide range of external support agencies including Job Centre Plus, Housing, Connexions PAs and other training providers We have a Counsellor based on site at our Huddersfield centre.</p> <p>The programme will include a range of vocational awareness raising sessions and activities designed to assist learners in making informed and realistic choices about their future careers in order to plan their next step in training and education. We currently work with a large bank of employers in various sectors including care, childcare, retail and customer service, who will play a key role (in addition to providing placement opportunities) in this element of the</p>		

	programme as a source of information for our learners.
Work Placement taster opportunities:	We currently work with a large bank of employers in various sectors including care, childcare, retail and customer service. As part of the Prospects programme learners will undertake work placement tasters of between one and six weeks. As learners are likely to be undecided about their preferred occupational sector they will have the opportunity to undertake more than one work placement taster in more than one occupational sector as appropriate to their individual needs. A formal review will take place with the learner on completion of their first week in a particular placement to establish the way forward for the learner in terms of occupational preferences and further placement opportunities.
Contacts for referrals:	Anne Nelson (Huddersfield) Joanna Greenwood (Huddersfield) Beverley Perrin (Halifax) Rebecca Lijka (Halifax)