

## Tier 1 Information

<b>Provider Name:</b>	Rathbone
<b>Start Date:</b>	Ongoing
<b>No. of Weeks (maximum 12):</b>	12
<b>Intake arrangements:</b>	Flexible
<b>Maximum group size:</b>	8
<b>Location:</b>	2 <sup>nd</sup> Floor, Empire House, Wakefield Old Road, Dewsbury, WF12 8DJ
<b>Programme content:</b>	<p>The programme will be learner led, focusing on engagement activities. Key learning will take place through learner led projects, focusing on individual needs.</p> <p>Assessments will be undertaken for Functional Skills with learners having the opportunity to work on underpinning skills.</p> <p>Practical activities will focus on PSD with learners having the opportunity to generate sufficient portfolio evidence towards achievement of Unit 301/401 (Planning for Progression) in Employability &amp; Personal Development Award/Certificate.</p> <p>Learners will work towards achievement of Functional Skills ICT. *This will accommodate opportunity to generate sufficient portfolio evidence towards achievement of optional Unit 305 (Introduction to ICT) in Employability &amp; Personal Development Award.</p> <p>*Upon progression to Tier 2.</p> <p>Learners will complete a transitional period towards the end of the 12 week programme, focussing on work awareness. Learners will have the opportunity to visit local employers and take part in group sessions with guest speakers.</p>
<b>Key learning outcomes:</b>	Internal certificates will be awarded for successful completion of:

	<ul style="list-style-type: none"> <li>- Teamwork</li> <li>- Confidence Building</li> <li>- Work Awareness</li> </ul> <p>Practical Activities will include:</p> <ul style="list-style-type: none"> <li>- Digital Photography</li> <li>- Cookery sessions</li> <li>- Powerpoint (presentations)</li> <li>- Publisher (posters/adverts)</li> <li>- Lunch Club</li> <li>- Visit / trips (bowling, cinema, ice skating, Lazerquest, gym)</li> </ul>
<p><b>Contact for referrals</b></p>	<p>Bev Haley (Lead Tutor)  Rathbone  2<sup>nd</sup> Floor Empire House  Wakefield Old Road  Dewsbury  WF12 8DJ  Tel: 01924 485677</p>