

## WORKWISE – TIER 1 INFORMATION

<b>Provider Name:</b>	WORKWISE Calderdale Metropolitan Borough Council
<b>Start Date:</b>	1 <sup>st</sup> May 2008
<b>No. of Weeks (maximum 12):</b>	20 Weeks Gateway Provision
<b>Intake arrangements:</b>	Roll on Roll off
<b>Maximum group size:</b>	10
<b>Location:</b>	Unit 11, Calderdale Business Park, Club Lane, Ovenden, Halifax HX2 8DB
<b>Programme content:</b>	<p>The programme will be learner lead/focused surrounding their individual needs being identified through a thorough initial assessment period including setting SMART objectives/goals for each individual and logged on an individual Learning Plan being reviewed every 3 – 4 weeks.</p> <p>As part of their initial assessment at Workwise, each learner will undergo: a learning style questionnaire, initial assessment for literacy, numeracy and ICT with further diagnostics if deemed necessary and have MAPS or similar assessment carried out for us to be able to monitor and distance travelled on the programme.</p> <p>The training/activities will focus on learner's interests and be relevant to the learner's social and vocational needs, which in-turn will help improve and maintain motivation, increase self-esteem and confidence, address any Skills for Life issues whilst at the same time encouraging career progression through a variety of taster placements underpinned by accredited and non-accredited programmes. Non-accredited programmes will be mapped to RARPA.</p> <p>Training sessions will take into consideration each learners learning style and will employ, equality, diversity and differentiation.</p> <p>Vocational aspects of the programme will enable learners to experience the 'world of work' in suitable placement opportunities relevant to their chosen or</p>

	<p>preferred skill/career areas and, in sheltered provision should it be required. An individual learner can be supported by a specialist Job Coach who can assist in the work place learning new tasks, social relationships and working practices, in travel training on new routes to become independent and in applying for suitable benefits to meet their individual needs i.e. Disability and Living Allowance, concessionary bus passes etc.</p>
<p><b>Key learning outcomes:</b></p>	<p>Learners will have the opportunity to gain certificates in:</p> <ul style="list-style-type: none"> <li>▪ Health and Safety (basic)</li> <li>▪ Food Hygiene</li> <li>▪ First Aid</li> <li>▪ Literacy and Numeracy through Calderdale Adult Learning (CAL)</li> </ul> <p>And to develop their skills in:</p> <ul style="list-style-type: none"> <li>▪ Independent living</li> <li>▪ Budgeting</li> <li>▪ Healthy living/lifestyle</li> <li>▪ Drug/alcohol awareness</li> <li>▪ Vocational tasters</li> <li>▪ Tasters at other providers</li> </ul> <p>In addition learners could work towards ASDAN awards:</p> <ul style="list-style-type: none"> <li>▪ Workright</li> <li>▪ Employability</li> <li>▪ COPE</li> <li>▪ Wider Key Skills</li> </ul>
<p><b>Contact for referrals:</b></p>	<p><b>This programme is specifically for young people who have had a statement of need whilst at school due to disability, mental ill health or ill health.</b> We will carefully assess the young person prior to coming onto the programme to ensure that we can meet their individual need and also ensure that their well being is safeguarded.</p> <p>We will work closely with advisors at Connexions. Referrals should be forwarded to <a href="mailto:Sonia.Spencer@calderdale.gov.uk">Sonia.Spencer@calderdale.gov.uk</a> or contact Sonia on 01422 364092.</p>